



## **How Can a ANKOLA Town Municipal Citizen Help ?**



Participation & co-operation of the citizens is solicited broadly in the following aspects:-



### **Health & Sanitation**



- Do not throw waste into open drains or streets.
- Deposit wastes only at specified places and dust bins.
- Use public toilets / urinals properly. Avoid nuisance in open spaces / road margins.
- Don't dump materials which obstruct or block a road or hinder the movement of traffic.
- Use plastic judiciously.

### **Birth and death registration and issue of Certificate**

- Register Birth immediately after birth.
- Name the child, preferably before registration.
- Informants for Registration should be responsible persons who could give correct personal information to avoid problems later.
- Register death immediately after occurrence.
- Informants should be responsible persons who could give correct personal information.
- Insist on giving details to the Hospital where delivery occurs for registration.
- For extracts of Birth and Death certificates give correct details and pay the required fees for copies.

### **Prevention of Food Adulteration**

- Traders should avoid selling adulterated food articles or articles which are not safe for consumption, as a service to the people.
- Traders to obtain Corporation license or renew license without fail at the appropriate time by paying the prescribed fee.
- Citizens may report adulterated food stuff to Corporation Authorities, as it may save a valuable.

### **Trade Licensing**

- Avoid unauthorized running of trades or machineries without license.
- Adhere to the license conditions scrupulously.
- Obtain license / renewal of license without omission and promptly.
- Remit the fee dues promptly.
- Do not encroach footpaths, streets by show causing materials outside the shop.

### **Property Tax**

- Pay Tax promptly without leaving any arrears.

## **Town Planning**

- Co-operation with enforcement staff.
- No unauthorized construction or addition / alteration without permission.
- Start construction only after getting an approved plan.
- Do not buy plots for construction in unapproved layouts.
- Follow the building Bye laws.
- Report illegal constructions, dangerous constructions to Helpline 232069
- Avoid encroachments on public property and ensure foot paths are clear.
- Co-operation for planned development of the city.

## **Roads**

- Do not damage the roads for public functions.
- Do not dump debris and garbage in street margins.
- Avoid encroaching roads / streets.
- Avoid cutting roads without permission.
- Do not allow house hold waste water to flow on the streets.
- Do not throw garbage into drains.
- Do not connect sewer lines to public drains.
- Report water stagnations, missing manhole lids to Helpline
- Apply for permission to put up lights, shamianas on a public road.
- Avoid stagnation of water.
- Avoid aerial encroachment.
- Do not erect Arches across the road.

## **Water**

- Avoid wastage of water.
- Avoid unauthorized drawing of water.
- Get the repairs attended after proper intimation to corporation and under the supervision of corporation Engineer staff.
- Pay water charges and other dues promptly and avoid disconnection.
- Keep the tap closed both in house and in public stand post to avoid pollution.
- Report water leakage and water theft as public service.
- Do not tamper with water supply connection.
- Conserve rain water and construct Rain Water Harvesting structures in all buildings.